

## BERKELEY HISTORICAL SOCIETY

### 1978.059.022 Miscellaneous School District Reports, 1940-1990

This collection came from the School District as a file of miscellaneous documents arranged by year. Despite the seemingly casual nature of this file, it does contain a number of interesting topics. There are documents relating to Hillside School closing, to building and facilities maintenance, to management issues and fiscal issues, to various PTA activities, academic standards, and many other topics. Scattered throughout are various newsletters issued by the school district.

Box 1 contains reports through 1976; carton 1 contains 1977-1990.

#### BOX 1

##### Undated

Flyer – “Magic Circles for learning to listen and share” by the Experimental School Project

Flyer – Vote Yes on G

Report - *Comparison of Berkeley Financial Data, 1958-59*

“Notes for Gab Fest Participants” – Berkeley Unified School District

“Breakdown of school tax rates in 32 Alameda County Communities, 1958-59”

The Citizen’s Executive Committee Recommendations for the future

“School district needs which cannot be met in the present proposed bond issue election”

Documents related to school financial and building needs

Proposals for school improvements.

Berkeley Unified School District Office of Human Relations Compendium (1970?)

“A guide for Parents and Youth” by the Rotary Club of Berkeley California

“Guidelines for Speakers at Board of Education Meetings”

##### 1940s

Washington School P.T.A. Program 1941-42

Washington School P.T.A. Program 1942-43

Washington School P.T.A. Program 1943-44

P.T.A. correspondence and meeting announcements

P.T.A. newspaper clippings

P.T.A. budget and funding documents

P.T.A membership and event documents

Pamphlet - "The United States Junior Citizens Service Corps" by the U.S. Office of Civil Defense

## **1957**

Report – *Lay Citizens Advisory Committee to Study the Reller Report*, June 11, 1957, Citizens Advisory Committee

## **1960**

Correspondence

Draft – "Section III: Elementary School Need"

Draft – Citizen's Executive Committee report on school Needs, May 10, 1960

## **1961**

Report – *Report to the Citizens of Berkeley*, Berkeley Unified School District, Fall, 1961

## **1965**

Newsletter - *New Direction in the Berkeley Schools*, March 1965

Newsletter – *This Year in the Berkeley Schools*, June 1965

Newsletter – *Summer in the Berkeley Schools*, September 1965

## **1966**

Newsletter – *Berkeley School Report No. 5: Focus on Teaching*, April 1966

## **1968**

Report – *The Report of the Committee on Secondary School Reorganization, December 10, 1968*, Submitted to the Berkeley Board of Education

## **1969**

Report – *Top News Stories about the Berkeley Schools*, by the Office of Research and Publications, Berkeley Unified School District, November 26, 1969

## **1970**

Pamphlet – *The Berkeley Follow Through Project*, Berkeley Unified School District, 1970

## **1971**

Pamphlet – *Project Follow Through “The Responsive Model”: The New Trend in Education*, Berkeley Unified School District, 1971

## **1972**

Booklet – *A Citizen’s Guide to Education, Berkeley League of Women’s Voters*, October 1972

## **1973**

Flyer – “Equal Opportunity with Title IX”, Berkeley Unified School District

Newsletter – *Berkeley Schools: Year-End Review*, June 1972

*Berkeley Unified School District Custodial Procedures Manual*, Berkeley Unified School District Office of Director of Business Services, March 1972

“Excerpts from educational code relating to the rights of parents of guardians of minor pupils, 1973”

## **1974**

Booklet – *League of Women Voters Local Education Study of the Berkeley Unified School District: Statistical Supplement*, May 1974

## **1975**

Booklet – *About Berkeley Schools, 1975-1976*, by the League of Women Voters of Berkeley, April 1976

Booklet – *About Berkeley Schools: Where does the Money Go?* By the League of Women voters of Berkeley, Spring 1975

“Evaluation of the Purchasing Department, Summer 1975”

Budget information, financial documents, and budget planning workshop agenda.

Documents and correspondence related to:

- Teacher strike.
- School staffing and personnel assignments.
- Berkeley Experimental Schools Project.
- Berkeley Chamber of Commerce.
- Citizens Budget & Finance Committee.
- Citizens Fiscal Analysis and Review Committee.
- Berkeley Board of Education.

- Berkeley Unified School District.

## 1976

Pamphlet – *Budget Bulletin*, Berkeley Chamber of Commerce, March 11, 1976.

Correspondence – Family Problem Solving Workshop.

Correspondence – Berkeley Chamber of Commerce, Schools Committee, Industrial Committee.

Correspondence – Berkeley Schools Rehabilitation.

Report – Berkeley Unified School District Board Meeting

- Feb. 3, 1976
- Feb. 24, 1976
- Nov. 16, 1976

Report – *Report on the District's Organization and Management Controls. Prepared for the Board of Education and Dr. Laval S. Wilson, Superintendent.* Berkeley Unified School District, 10 February 1976.

Berkeley Citizens Action (BCA) Education Committee and Committee Against Racism in Education (CARE) meeting announcement.'

Finance and budgeting documents.

Privacy Act Notification.

Documents relating to:

- Citizen's Budget and Finance Committee, schools, taxes, budgeting, and financial crisis.
- Berkeley Youth Commission and citizen participation in public schools.
- Berkeley Chamber of Commerce and Berkeley Educational System.
- Personnel evaluation.
- School closure.

High School Graduation Standards Task Force.

PTA Council motions.

Grizzly Peak school letter requesting support from parents.

Report – *A Report of Financial Information and Budgetary Recommendations for the 1977-78 School Year: Superintendent's Proposal for Reduction of General Purpose Expenditures in Lieu of a Revenue Limit Increase*, Laval S. Wilson, Superintendent, Nov. 30, 1976.

Report – *Alternative Proposals to be Considered by the Board if the Superintendent's Recommendation for Reducing 1977-1978 General Purpose Expenditures is not Accepted*, Laval S. Wilson, Superintendent, Nov. 30, 1976.

Report – *Berkeley Unified School District Financial Statement for the Period Through December 31, 1976*, Gary G. Butler, Business Manager.

Berkeley Motion Picture & Television Council: Family Film Review – Sept. 1976-77.

## **CARTON 1**

### **1977**

Announcement – “Berkeley Unified School District to Hold Broad Summer Program”

Booklet – *About Berkeley Schools: 1977 Update*. By the League of Women Voters of Berkeley, February 1977.

Newsletter – *What's Happening: Berkeley Schools Report*. Berkeley Unified School District, Nov. 1977.

Berkeley Unified School District Citizen's Master Plan Facilities Committee documents.

Documents relating to Affirmative Action.

“The 1977-78 School Year BUSD Budget Assumption Letter of the Berkeley Board of Education” 1977, Draft

Parent Nursery Program documents

Budget documents and staff reduction estimates

Correspondence about “mobility” of students

Analysis of tax rates

List of class sizes

School schedule

Enrollment projections

BUSD Negotiations Reports

PTA / Parent Club Announcements

Citizens Advisory Committee on Negotiations Statement of Purpose

Notice regarding Private Vehicles

List of BUSD Negotiations Committee Members 1977

Document about "Citizen Participation on Collective Bargaining"

Enrollment Report

"Young Audiences of the Bay Area, Inc. 1977-78 Season" poster

Berkeley Motion Picture and Television Council Fall Membership Preview

Newspaper story: "Workshop Fights sex stereotypes", The Independent and Gazette, Tues, Jan 15, 1977, pg. 8

Flyer – "Community Affairs Series: How does your organization grow???"

Correspondence and flyer from "A Learning Place" educational specialists aimed at providing assistance to students experiencing learning difficulties

Correspondence regarding substitutes from Burnell E. Johnson to "All Site Administrators and Teachers, Elementary, Pre-Kindergarten and Early Childhood Education"

PTA/Parent Club announcement "Members of special education task force named"

PTA/Parent Club correspondence regarding "Television courses for special education" from Gordon Nagai to Special Education Staff and All Principals

PTA/Parent Club announcement regarding jazz band, "The Snakepit Comes"

Correspondence regarding parent meeting and curriculum, from Melinda Robinson to parents.

Document—"An outline of the district's current curriculum offerings"

Correspondence regarding "Staff Political Activities" from Laval S. Wilson to All BUSD Staff

PTA announcement, "BUSB-BFT Begin Negotiations"

Newsletter—Alameda County Schools, October 1977, Volume 19 Number 1, Rock La Fleche, Superintendent

PTA/Parent Club Announcement regarding "Berkeley Unified School District Reports Results of 1976-77 State Group Tests"

Automobile Inspection form

## **1978**

Report—*Berkeley Unified School District Superintendent's Recommendations for 1978-79 Preliminary Budget to the Board of Education*, January 24, 1978, Laval S. Wilson, Superintendent

Newsletter—*What's Happening: Berkeley Schools Report*, September 1978, Berkeley Unified School District

Flyer—“-1878-The Berkeley Public Schools Centennial Exhibition-1978-”

Report—*Citizens Master Plan Facilities Committee Final Report*, June 13, 1978

Report—*A Site Council Manual for Implementation of School Improvement Programs Under AB-65*, 1978, Homer Johnson/Associates Administrative Services

Report—*Citizens Master Plan Facilities Committee Final Report*, June 13, 1978

Report—*Citizens Master Plan Facilities Committee Interim Report*

Newsletter—*Parent Advisory Committee Newsletter*: Vol. I, No. 2, April 1978

PTA/Parent Club Announcement, “Teachers Learn, Too—Six Training Workshops Scheduled”

Announcement—“Berkeley Board of Education Makes Decision on Staff Layoffs

PTA/Parent Club Correspondence Regarding “Negotiations between the Berkeley Board of Education and the Berkeley Federation of Teachers”, from “The Berkeley Unified School District’s Citizens Advisory Committee on Negotiations” to “All Berkeley Citizens, Parent Groups and Community Organizations”

PTA/Parent Club Announcement, “Board of Education/Local 1 Sign Two Agreements Jan. 17”

Grizzly Peak (Parent Club?) announcement, “Berkeley Board of Education names members to Citizens Advisory Committee on Certificated Negotiations”

## **1979**

Report—*Grand Jury Report 1978-1979, County of Alameda, California*, Education report  
Berkeley Unified School District 6/27/79

## **1980**

Report—*ESAA Special Project Planning, 1980-81*, Revised 9-25-1980, Berkeley Unified School District

Newsletter—*What's Happening...In the Berkeley Unified School District*, May 1980

Report—*Berkeley Unified School District Report of the Student Racial Census for Grades Kindergarten Through Twelve, October 1980, With Summary Tables for 1863-80*, Dr. David P Tansey and Clifford M. Wong, Prepared by the Office of Testing and Evaluation, Dr. Ramona Maples, Associate Director

Newsletter—*Emergency School Aid Act Newsletter (ESAA)*, Berkeley Unified School District, February 1980, Volume 111, No. 3

Document—“Our Hillside School Program”, 1989-81, regarding the possibility of closing Hillside School in light of a plan submitted by the Superintendent’s Committee on Reorganization and Boundary Change.

## **1981**

Newspaper clipping—“Preservationists fear school plan”, *Independent + Gazette*, Mon, Feb 9, 1981, p. 1

Correspondence from Henrik Bull to Board Member, regarding the sale of school structures, particularly the potential sale of the 1414 Walnut property and the West Berkeley Children’s Center.

Correspondence from Henrik Bull to Superintendent David Tansey regarding the use of school structures, particularly Hillside School.

Letter from Christopher Adams, A.I.A, to Superintendent Tansey regarding the historical and architectural value of Hillside School.

Notice regarding after-school woodshop class at Hillside Primary School, November 5, 1981

Minutes of Combined PTA, 33C, and SAC Meeting, Hillside School, November 23, 1981

Agenda—Hillside School S.A.C., S.I.C, and P.T.A., November 23<sup>rd</sup> 1981 at 7.15 p.m.

Thank you note from Kathrynne Favors to Mrs. Herr and Members of the P.T.A.

Note from Kathrynne Favors to Mrs. Herr, 11/7/81

Correspondence to Mrs. Valerie Herr from Kathrynne Favors regarding production of the film, “The Hillside Story” and Jog-A-Thon funds, November 6, 1981

Letter (draft) from the Hillside School PTA Executive Committee on the selection of an interim Principal.

Letter from the Hillside PTA Executive Committee to Dr. Tansey regarding the selection of an interim Principal to replace Dr. Favors.

Note from Henrietta Hanson to Mrs. Herr regarding the position of co-president of the Hillside PTA, Nov 9. 1981.

Note from Nancy Mar to Hillside parents regarding support for computer instruction program at Hillside, Nov 5, 1981.

List of students in woodshop class, Nov 17 – Jan 28.



Letter regarding Youth Exchange Program (YES).

PTA notice regarding Hillside Primary school meeting of the School Improvement, School Advisory, and PTA Committees, Oct 22, 1981.

Reminder notice from the PRA about the Improvement Committee Meeting.

Newspaper clipping—"Is there any hope for troubled public schools?" , Gazette, 10 Sept 1981

Notice to staff from Kathrynne Favors regarding her departure from Hillside school, 5 Nov 1981.

Packet with information regarding "School Plan for consolidated programs, 1981-82"

Documents regarding School Site Council (SSC) School Improvement Program

SSC – SAC – PTA Committee Agenda, Hillside School, 7:15 PM, 30 Sep 1981

Hillside Staff List

Letter to parents regarding "Discover Unlimited", 28 Oct, 1981.

Correspondence— Valerie Herr from Kathrynne Favors, 23 Oct 1981.

Correspondence—Karen Jorgensen-Esmaili to Board of Directors, regarding the Berkeley History Project, 27 Oct 1981.

Minutes of Combined PTA, SSC, and SAC Meeting Hillside School, October 26, 1981.

Flyer announcing a meeting about children learning math.

Report—"School Plan for Consolidated Programs, 1981-82", Selection of School Site Council

Report—"A brief report on the status of Berkeley's lunch program", Sept. 16, 1980.

Correspondence—Andrea Mock, Outreach Coordinator of Berkeley-Albany YMCA, to Valerie Herr, 28 Aug 1981.

Report—"School Plan for Consolidated Programs, 1980-81"

Handout—"Hillside School: Academics Plus Enrichment"

Flyer—"Neighborhood childcare now available at beautiful Hillside School"

List of first grade teachers.

Notice—"Berkeley PTA Council News", February 1981.

List of PTA council members.

Hillside School Census of Preschoolers.

Report—"Synopsis of Hillside's Title One and S.I. Proposal"

"Worksheet for PTA President"

Flyer—"Muir Words"

Report—"Recommendations of the Superintendent's Task Force on School Reorganization and Desegregation", Berkeley Unified School District, 20 Jan 1981

Report (draft)—"Rezoning for Desegregation: Staff Recommendations", 1 Apr 1981.

Report—"School Reorganization and Desegregation", 18 Feb 1981

## **1982**

*Curriculum Guide*, Berkeley Unified School District, March 1982

Newsletter—*Hillside News: the Newsletter of the Hillside School PTA*, December 1982

Notice—"To Members of the Hillside School Joint SAC, SSC and PTA Groups" from Valerie Herr, 17 Dec 1981

Notice regarding Hillside School family dinner. 7 Jan, 1982.

"Program Overview, Hillside"

Agenda—Hillside SAC/SI/PTA, 25 Jan 1982

"Minutes of School Site Committee and Parent-Teachers Association Meeting, Hillside School, 22 Feb 1982

Correspondence regarding school holidays, 1 Mar 1982, Hillside School.

Notice to parents regarding Compensatory Education, 5 Mar 1982.

Hillside School PTA

Announcement regarding PTA meeting, 19 Mar 1982.

Hillside School PTA and SIC Meeting notice.

Thank you note from Janet Herben to Mrs. Herr and PTA Members, 2 Apr 1982.

"Minutes of SAC Meeting, April 2, 1982"

Documents regarding school review at Hillside School:

- Notice to parents.
- Schedule.

"Minutes of Combined PTA and Site Improvement Committee Meeting, Hillside School" 26 Apr 1982.

Notice for community members regarding proposed closure of Hillside School.

Newspaper Clipping—"'"Strange silence' greets latest plan for school closings", *The Berkeley Gazette*, 3 May 1982.

Meeting Minutes—"Minutes of Combined PTA and Site Improvement Committee Meeting, Hillside School, Monday, April 26, 1982"

Report—"Recognition of Strengths"

"Elementary Program Quality Review Summary"

Correspondence—Marian K Altman to Jeanie L Rucker, regarding Hillside Primary School review, 26 Apr 1982.

"Suggested Schedule of Activities for History Project"

Flyer—"Teaching Berkeley History: North Berkeley Neighborhoods" Symposium for teachers.

Notice—to parents from Marian Altman regarding Berkeley Marin fieldtrip, 20 May 1982.

Notice—to parents from Marian K Altman Regarding promotion ceremony for third grade students.

Correspondence—to "Parents of Hillside Students" from Richard Endsley, regarding "Hillside Principal Selection Advisory Committee"

## **1983**

Berkeley Unified School District Projected Fall Enrollment Rates

Letter regarding the potential closure of schools, 24 May 1983

Appraisal—*Appraisal of 2731 Regent Street Berkeley, California*, September 1983, by Lynn Sedway & Associates.

Announcement—"A workshop on 'The Day After'"

Documents—Fundraising for Lawsuit regarding the Board's decision to close Hillside School

Correspondence regarding lawsuit and appraisal of school property

Report—*Valuation Analysis for Berkeley Unified School District: Savo Island, West Campus, Maintenance Department, Instructional Media Center*, July 1983, prepared by: Lynn Sedway & Associates.

Report—*Cost to Keep Analysis For Berkeley Unified School District: Primary and Intermediate Schools*, April 27, 1983, Prepared by Lynn Sedway and Associates.

Report—*Preliminary Budget Document—General Purpose*, BUSD Budget Development 1983-84

Report—*Tentative Budget Document—General Purpose*, BUSD Budget Development 1983-84

## **1985**

Report—*Maintenance and Gardening Management Audit*, Prepared for BUSD, Submitted By Management and Communication Consultants, 25 January 1985

## **1986**

Report—*Status Report—District Surplus Properties*, from Terry Adelman to Superintendent Zlokovich, 17 December 1986

Report—*Measure “H” Implementation Task Force Interim Report*, Berkeley School Board, 31 December 1986

## **1987**

*Berkeley Public Schools: A Guide for Parents*, League of Women Voters of Berkeley 1987-88

Report—*Maintenance and Operations Programs—Recommendations for improved Service Delivery*, from Terry Adelman, to Superintendent Zlokovich

Report—*Measure H Planning and Oversight Committee Subcommittee on Class Size Reduction Minority Report*, 1 June 1987

Correspondence—Regarding Measure H funds, to BUSD Directors, from Turner & Brorby Law Offices

Report—*Annual Plan for Measure H Expenditures*

Memorandum of Points and Authorities in Support of Petition for Writ of Mandate, Alvin Warwas, William G. O’Regan and John G. Cecil, petitioners, vs. Berkeley Board of Education, Berkeley Unified School District, Respondents.

Legal Documents— Alvin Warwas, William G. O’Regan and John G. Cecil, petitioners, vs. Berkeley Board of Education, Berkeley Unified School District, Respondents

Gov. Publication—*State School Deferred Maintenance Law and Related Asbestos Abatement Law*, 1987

Gov. Publication—*State Allocation Board Deferred Maintenance Regulations*, 1987

Informational document regarding asbestos in schools

## Deferred Maintenance Projects

### 1988

Report—*Annual Plan for the Expenditure of Berkeley Schools' Enrichment Project Funds, FY 1988-89*, Berkeley Schools' Enrichment Project (Measure H)

Documents relating to maintenance, asbestos and repairs, Friends of Hillside Board Agenda Office.

Report—*Superintendent's Task Force on School Reorganization: Toward the Next Century: Educational Excellence in Berkeley*, BUSD

Measure H Progress Report, 1 July-30 Sept. 1988

Meeting Minutes—Berkeley Schools Enrichment Project Planning and Oversight Committee, 12 Dec 1988

Meeting Agendas—Measure H Planning and Oversight Committee, 22 Feb. 1988, 29 Feb. 1988, 8 Mar. 1988

Measure H Planning and Oversight Committee Documents

"The Superintendent/Community's Schools' Master Plan Task Force", Superintendent Andrew J. Viscovich

Report—*Asbestos Hazards Emergency Response Act (AHERA)*, 3 Oct 1988, Superintendent Andrew J. Viscovich to Board of Education

*Resolution No. 4679—Adoption of Final Budget, 1988-89, and Authorization to Enter into an Agreement with United Support Services for Consulting Services for Custodial/Maintenance Department*, 14 Sep 1988

*Summary of United Support Services Consulting Agreement for Custodial/Maintenance Department*

State School Deferred Maintenance Program Application, 5 Aug 1988, State Allocation Board

### 1989

Draft—Task Force Recommendations, Education and Curriculum Subcommittee of the Superintendent's Task Force

Schools Master Plan Task Force—Meeting Outcomes Schedule

Report—Berkeley Public Schools, Master Task Force—Summary Report for the meeting, 10 Jan, 24 Jan, 25 Apr, 9 May

Meeting Minutes—Berkeley Schools Enrichment Project Planning and Oversight Committee, 23 Jan, 8 Feb, 14 Feb, 28 Feb

Agenda—Schools' Master Plan Task Force, 14 Mar,

Correspondence regarding Master Plan Task Force Meetings

Project lists of maintenance projects

State School Deferred Maintenance Program—School District Five Year Plan of Maintenance Needs

Report—"Facilities Management—An Overview", to All Administrators, from Anton Jungherr

## **1990**

Report—*Schools of Excellence: A Master Plan for the Future, Principles*, Present to the Board of Education, BUSD Special Board of Education Session, May 30, 1990, Prepared by the Master Plan Commission

Report—*Schools of Excellence Principles*, 9 May 1990, Master Plan Commission

Documents regarding Master Plan Commission Report, Board of Education, Anton Jungherr Associate Superintendent

Guidelines—*Berkeley Schools Enrichment Project (Measure H): Site-Administered Enrichment Program Guidelines*, 23 Feb 1990

News Release—"Berkeley Unified School District Asks for Strategic Planning Volunteers", 11 Dec 1990

News Release—"New Plant Operations Manager Named For Berkeley Unified School District", 16 Oct 1990

News Release—"Berkeley Resident Hired as Associate Superintendent", 17 Oct 1990

News Release—"Cragmont and Arts Magnet/Whittier Schools to Remain Open", 17 Oct 1990

News Release—Message from LaVoeia C. Steele, 18 Oct 1990

News Release—"Rap Concerts Allowed", 19 Oct 1990